



## **Admission Policy**

### **Criteria for Admission**

At St. Augustine's Nursery, places are offered using the admissions criteria below, in this order of priority:

1. Children with special or social need, as identified by Islington Borough Council representatives.
2. Children with siblings who are currently at St Augustine's Nursery.
3. Children whose parents/carers have taken a committee role, or who are ready to commit to a committee role.
4. Children with siblings who have previously attended St Augustine's Nursery.

**Within each criteria priority is given to children resident in the Borough of Islington.**

We are a community nursery that relies on the active involvement of parents/carers by way of joining the management committee (this means overseeing the running of the nursery, ensuring its future viability and performing specific duties/attending committee meetings).

Length of time on the waiting list is not a criterion for admission.

Places are available for children with professionally supported acute medical or social needs. The number of such children at any one time will be at the discretion of the nursery staff and management committee. We will always seek advice from the Islington Early Years' Service in these cases.

As stated above, sibling admission applications will be prioritised. However, the following will be considered when a sibling application is received: the attendance/unexplained absences records of the older sibling at nursery (see Attendance Policy), and if relevant, whether fees were paid in a timely fashion, as laid out in the Funding and Parental Involvement Policy. If there are concerns about these issues or other similar ones, admission of the sibling may be delayed or refused.

At St Augustine's Nursery your child can access 15 or 30 hours childcare, either grant funded or fee-paid. We offer:

- 15 hours grant funded places to eligible 2 year olds. Please check eligibility with your local council and provide a written proof of eligibility to support your application.
- 15 hours grant funded places for all 3 and 4 year olds through a Nursery Education Grant (NEG), which is claimed by the nursery.
- 30 hours grant funded childcare for eligible 3 and 4 years old whose parents are working. See [Get 30 hours free childcare: step by step - GOV.UK \(www.gov.uk\)](http://www.gov.uk)

Proof of entitlement must be provided and renewed on request to access the funded places. Without it, a fee-paid place will be offered instead.

This policy was adopted at a meeting of

**St. Augustine's Nursery**

Held on (date)

Signed on behalf of the Management Committee/Proprietor

Role of signatory (e.g. chairperson etc.)

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